

Fetchin' Retrievers Rescue

Board Meeting

Agenda

January 4, 2020

PLACE: CONFERENCE CALL

- I. Call to order
- II. Roll call
- III. Approval of minutes from last meeting
- IV. Old business open items
 1. Status of IRS 1023 and CA CT-1
 2. Phone update
 3. Quickbooks update
 4. Logo update
 5. Website update including assigned pages/links/content write-ups
 6. Forms update
 7. Google Groups update
 8. Database update
 9. Bank account/Paypal
 10. Ebay update
 11. Social media update
 12. Fundraising update
 13. Adoption Fee schedule
- V. New Business
 1. Volunteer Roles
 2. Coordinator positions/additional board members
 3. Mailchimp
 4. Microchips
 5. Donation Update and acknowledgement process
 6. Volunteer Application report
 7. Adoption Application report and plan for home visits
 8. Possible launch party for volunteers
 9. Dog update including getting bios on website
 10. Petfinder
 11. Other networking opportunities

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Board Meeting Agenda – January 4, 2020 - Continued

12. Written procedures
13. Home visit report
14. Dog sponsorships
15. Reimbursement request/include donor acknowledgement instead of reimbursement
16. Submission of expenses/payment to treasurer
17. Other if needed

VI. Set next meeting

VII. Adjournment