

FETCHIN' RETRIEVERS RESCUE
BOARD MEETING
AGENDA

OCTOBER 28, 2019

PLACE: BJ'S Restaurant , Mission Viejo

1. Call to Order/Role Call
2. Take initial board actions by signing an "action by sole incorporator" to include:
 - a. Adopt Bylaws
 - b. Appoint initial Board of Directors / Officers
 - c. Adopt procedures for safekeeping of minutes, bylaws, and other corporate records
3. Report on Filing Articles of Incorporation
4. Discuss and assign next Steps To Do:
 - a. Obtain an employer identification number (EIN) \$0
 - b. File the Statement of Information with the California Secretary of State \$20
90 days **after** filing the Articles of Incorporation and each year thereafter
 - c. Apply for federal tax exemption with the IRS \$600
 - d. Apply for Calif. tax exemption with the California Franchise Tax Board (FTB) \$800?
within 30 days of first receiving charitable assets. \$25
Form CT-1
<https://oag.ca.gov/charities/initial-reg>
 - e. Start-up Budget
Filing fees already incurred:
 - \$30 for Articles of Incorporation
 - \$25 Registry of Charitable Trusts
 - \$10 Certified copies
 - f. Obtain PO Box
 - g. Obtain telephone service
 - h. Obtain Bank account
5. Logo
6. Website with domain fetchinretrieversrescue.com \$9.06
 - a. More domains: org, site, email?
7. Website development
8. Forms, Applications, Releases Development
9. Database and email
10. Adjournment